

ADDITIONAL INFORMATION

MEALS/RECEPTIONS

- Pre-Conference registration fee includes a continental breakfast and luncheon.
- Conference registration fee includes opening reception at The Fairmont Hotel (Wednesday, Feb 3rd), PSP Annual Awards Luncheon & Evening Reception (Thursday, Feb 4th), and all continental breakfasts and luncheons.

LIMITED HOTEL SPACE AVAILABLE - REGISTER EARLY!!

The Fairmont Hotel is located at 2401 M Street, NW, Washington, DC 20037.

The **Fairmont Hotel** is holding a block of rooms at a **special reduced rate of \$269.00** per night if you reserve your accommodations BEFORE JANUARY 13, 2016. Call the Fairmont's Global Reservations Centre at 1-800-441-1414. (If you're making a reservation from outside the US please call (800) 0441-1414.) **Please identify yourselves as being with PSP 2016 Annual Conference** for ease of booking and the reservation is for the Fairmont, Washington, DC.

AAP MEMBER REGISTRATION FEES

Registration fees are based on your organizations membership status with AAP. Your membership must be current to receive the member registration rates. To see if your organization is a member of AAP please visit:

<http://www.publishers.org>

EARLY BIRD DISCOUNTS

Registration forms submitted via mail must be postmarked on or before December 31st, 2015 to receive the early bird discount. Registrations submitted via fax or email must be sent on or before December 31st, 2015 to receive the early bird discount.

CANCELLATION POLICY

Full refund for cancellations on/before January 13th, 2016. **NO REFUND FOR CANCELLATIONS AFTER JANUARY 13th, 2016.** Refunds will not be made for no-shows. In the unlikely event of conference cancellation, the AAP/PSP is not responsible for any costs, damages or other expenses of any kind including, without limitation, transportation and/or hotel costs incurred by registrant. Speakers subject to change without notice.

CONFIRMATION

Registration confirmation will be sent via email to all registrants within 10 working days.

If you do not receive confirmation, please email Sara Pinto at spinto@publishers.org.

****THE OFFER OF \$995 (AAP MEMBERS) AND \$1,695 (NON-MEMBERS) IS GOOD UNTIL DECEMBER 31ST, 2015.** After that date, full registration fees (see below) will be applied – no exceptions **

REGULAR RATE REGISTRATION PACKAGES

(In effect after January 1st, 2016)

	AAP Member	Non-Member
Registration Package 1 <input type="checkbox"/> Annual Conference Regular Rate	\$1,295	\$1,995
Registration Package 2 <input type="checkbox"/> 3 or more staff from one company (Three or more registration forms must be submitted at the same time to qualify)	\$1,095	\$1,795
Registration Package 3 <input type="checkbox"/> New attendees – or if you haven't attended since 2012	\$900	\$1,400
Registration Package 4 <input type="checkbox"/> Librarian/Student Rate	\$495	\$495